Six-week (Floating) Deadline Grants
Grants that are submitted six weeks prior to the project are processed in the following manner:

After the applicant submits the grant, it is sent to the NAC, where it is downloaded into the NAC grants database.

NAC staff:
- Checks FEID & tax exempt status
- creates permanent file
- assigns an application number
- forwards a copy of the grant to an NAC program staff person

Preliminary Review:
NAC staff reads grant, reviews budget and makes sure all required materials are present.
NAC Program Staff:
Makes sure sufficient funds are available if funding is awarded.
Assigns application to an independent reviewer, if applicable.

Independent reviewer, drawn from a pool of current & former grant review panelists, evaluates application, makes a funding recommendation, and returns application to NAC.

Reviewed application is forwarded to **NAC Executive Director** for approval.

NAC Staff Member e-mails award notification to awardees.

Awardee reviews award notification, and follows the instructions for accepting the award via e-mail.

Upon confirmation of acceptance of award, **NAC issues check (warrant)** to awardee.

Project takes place

Awardee completes Project Evaluation & Final Report 30 days after event and submits to NAC.